

This P&L template is included as a guide for you to use if necessary. If you already have a P&L you would like to provide, that is acceptable.

Profit and Loss

Company Name: _____
Name: _____ **Account Number:** _____
Ownership Percentage (100% for 1099 employee or independent contractor): _____
Time Period Start Date: _____
Time Period End Date: _____

*Minimum of 90 day time period required. **If business is seasonal, please provide full 12 months for monthly average accuracy.

Revenue/Income Type (Business Income Only)	Amount	Total
	\$	
	\$	
	\$	
	\$	
	\$	
Total Income		\$
Expenses-Business Only (Exclude personal expenses)	Amount	Total
Cost of Goods Sold	\$	
Insurance	\$	
Legal and Professional Fees	\$	
Licenses and Fees	\$	
Office Expense	\$	
Wages to Other Employees	\$	
Business Rent	\$	
Repairs and Maintenance	\$	
Travel	\$	
Utilities	\$	
Wages to Self/Owners Draw	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Expenses		\$
Totals		Total
Total Income		\$
Total Expenses		\$
Net Income (Income Less Expenses)		\$

*By signing you are certifying that the information provided on this form is true and correct to the best of your knowledge.

Signature: _____ **Date:** _____